Letterhead

(da inviare entro il giorno 5 di ogni mese)

**Date: xxx**

**Ref: Reference in support of Dr. xxxxxx**

To whom it may concern,

I am pleased to confirm that Dr. xxxx is currently working as a Visiting PhD student in my laboratory at xxxxxx.

This certificate of attendance covers the period from xxxxx to xxxxxx.

If you require any further information, please do not hesitate to contact me.

Yours faithfully,

Name and signature of the Supervisor